

**Contract Committee Review Request**  
**MUST BE COMPLETED IN FULL**

Date: 10/29/2024

Contract/Agreement Vendor:   
Name of Vendor & Contact Person

Vendor Email Address

Describe Contract (Technology, program, consultant-prof Development, etc.)

Please use Summary below to fully explain the contract purchase , any titles, and details for the Board of Education to review.

Reason/Audience to benefit

BOE Date Amount of agreement

Person Submitting Contract/Agreement for Review:

**PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK**

Principal **&/or** Director or Administrator:   
D23EAE1B28D6C0BCF621A58F055F8AC7 readySign

Does this Contract/Agreement utilize technology? YES/NO \_\_\_\_\_  
 If yes, Technology Admin: \_\_\_\_\_

Cabinet Team Member:   
F2E63BEAAE31AA47112F240E69DA8A9F readySign

Funding Source:    
Fund/Project OCAS Coding

**Consent**

**Action**

BAPS agrees to provide referrals, testing and services to eligible children with disabilities ages 3-5 who are served in the Head Start Program as a part of the Child Find laws.

**Summary** This area must be complete with full explanation of contract

**The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.**



C.A.R.D. Head Start

PO Box 947, Claremore, OK 74019

To: Broken Arrow Public Schools

Date: 10/28/24

From: Angela Nerio

C.A.R.D. Head Start

Subject: 2024-2025 Preschool Education Program Agreement

Purpose: The purpose of this agreement is to describe the responsibilities of each agency and to provide guidance for coordination between local education and Head Start to:

1. Assure that children in need of special education or special education and related services receive appropriate services for which they are eligible and
2. Assure quality programs and reasonable and appropriate service through the joint utilization of resources

### **ESSA Title I, Part A and Head Start Act**

#### **LEA (Local Education Agency)/ Head Start Coordination Guidance**

The ESEA, as amended by the Every Student Succeeds Act (ESSA), requires LEAs receiving Title I funds to develop agreements with Head Start and other early childhood providers to increase coordination. The LEA ensures that IDEA Part B Section 619 (preschool) funds are received for the provision of services to eligible children with disabilities ages three through five who are serviced The IDEA Part B, The LEA ensures The goal of this coordination is to provide higher-quality learning experiences and a more seamless transition to kindergarten.

The following activities must be addressed in a formal agreement between the LEA and C.A.R.D. Head Start. Agreements should be tailored to suit the community's unique needs and consider a comprehensive approach rooted in best practices.

**Check to indicate that each activity will be addressed in this formal agreement.**

- 1a. Developing and implanting a systematic procedure for speech screenings and evaluations on referred children (within 45 days for speech screenings, 90 days for speech evaluation and placement recommendations),
- 1b. Receiving records regarding such children, with parent consent, from the Head Start program
- 1c. Least restrictive environment/with possible enrollment
- 1d. Participation in the development of the Individual Education Plan (IEP)
- 2. Establishing channels of communication between LEA and C.A.R.D. Head Start to facilitate coordination of programs;
- 3. Conducting meetings involving parents, pre-K, kindergarten, and Head Start staff (FSR, teachers, managers, and specialists) to discuss the developmental and other needs of the individual children;
- 4. Organizing and participating in joint-related training of school staff, Head Start program staff, and, where appropriate, other early childhood education program staff;
- 5. Developing and implementing a family outreach and the importance of involvement in their children's academic success.

Resources:

Toolkit: New Early Childhood Coordination Requirements in ESSA  
Coordination Requirements in Head Start Act and ESSA

X \_\_\_\_\_ DATE \_\_\_\_\_  
Public School Official Signature

School District Name: **Broken Arrow Public Schools** \_\_\_\_\_

*x Amanda Greene* \_\_\_\_\_ DATE **10/29/2024**  
0297DC1A433712492F9D4ECF1BF511CA readySign  
Head Start Grantee Authorized Representative Signature

Head Start Grantee Authorized Represented